

Warren County Public Health
Emergency Preparedness and Response (EPR) Committee
Meeting Minutes - January 25, 2012
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Present: Dan Albert, Pat Belden, Andy Caruso, Mark DeSimone, Mark Donahue, Kristi Gordon, Ginelle Jones, Shawn Lamouree, Richard Leach, Sandy LeBarron, Ann Marie Mason, Angela Meade, David Mousaw, Chris Norton, Sheri Norton, Marcia O'Connell, Stella Racicot, Christie Sabo, Gary Scidmore, Laura Saffer, Keith Scherer, Laura Stebbins, Helen Stern, Will Valenza, Evelyn Wood, Rob York - **Present 26.**

Laura Saffer called the meeting to order at 9:05 a.m. She introduced two new members to the committee:

- Evelyn Wood, Town of Thurman Supervisor and Warren County Public Safety Committee Chair
- Mark Donahue, President and CEO, Community Workshop, Inc. (CWI)

Agency Updates

- Laura Stebbins, Director of Emergency Preparedness, Glens Falls Hospital (GFH):
 1. Following is Laura's report as presented, in writing, for the minutes.

**WARREN COUNTY EMERGENCY RESPONSE COMMITTEE
GLENDS FALLS HOSPITAL
2012 PLAN**

HAZARDOUS VULNERABILITY ANALYSIS (HVA)

Glens Falls Hospital Emergency Management team reviewed and revised the Glens Falls Hospital HVA as follows:

- Increase epidemic staffing impact to 7.5
- Increase critical supply shortage to 0.3
- Increase workplace violence staffing impact to 7.5

County team reviewed and approved with one recommendation to add rail transportation as a potential hazard.

2012 PLAN

Provider Partnership in Preparedness

This is a very exciting program to partner with physician offices in planning for a large- scale emergency event. Lessons learned from the tragic tornado in Joplin and Hurricane Irene included the critical role that Providers play as responders in their own communities.

- Program introduced at Medical Executive, Department of Medicine, Department of Pediatrics Committees
- Introduction of program to Physician office managers January 31st
- Grand Rounds by Dr. Silvernail **March 6th at 7:30am** in Auditorium A at Glens Falls Hospital (**all welcome to attend**)
- Request offices participate in **March 27th** exercise (tabletop or functional)
- MSSNY webcast **April 18th at 12:30-1:30pm**

NYSDOH Regional Partnership Exercise

- Date - **March 27 9am-1pm** with hot wash to follow at **1:30pm**
- Scenario – Tornado
- 19 hospitals in the region to participate
- To test triage, interoperable communication, patient surge, regional partnership, and Incident Command. Other area hospitals will be testing evacuation versus triage.
- GFH exercise will also include: pediatric population, color coding, START and JumpSTART triage as follow up to lessons learned in 2011. Disaster Mental Health will be included.
- Mass fatality may be included to test county mass fatality plan. Mark DeSimone will follow up with Laura if we should include.

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- If you are able to participate, please contact Laura and she will add you to the planning list. 926-3122 or lstebbins@glensfallshosp.org
- Next planning meeting **Feb 2 at 10am** in the Cafeteria classroom at GFH

Exercises/Tabletop sessions in 2012

- Regional exercise **3/27**
 - Chempack exercise in May
 - Hospital evacuation exercise in June
 - Chemical/HazMat in September (potential to partner with Finch Paper exercise)
 - Monthly tabletop sessions –**3rd Wednesday at noon in Auditorium A at Glens Falls Hospital**
 - **February 15th tabletop at noon in Auditorium A** will mirror the scenario for the March 27th exercise to assist in planning for the drill
 - Please let Laura know of any other exercises planned in the community, as GFH would like to participate
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- Laura Saffer, BT Health Educator:
 1. First Aid kits, purchased with Homeland Security grant funds, were distributed to all county departments.
 - Rob York, Director, Office of Community Services:
 1. Currently have 25 trained volunteer clinicians. A two-day Disaster Mental Health training on “Assisting People with Radiation” is scheduled for February 7th in Albany and February 8th in Lake Placid.
 - Andrew Caruso, Superintendent of Buildings & Grounds, Lake George School:
 1. After Hurricane Irene, the emergency wide plan was found to have some weak spots in it. Currently trying to update the plan.
 - Evelyn Wood, Town of Thurman Supervisor and Warren County Public Safety Committee Chair:
 1. Happy to be at this morning’s meeting.
 - Ginelle Jones, ADPH, Warren County Health Services:
 1. Reviewed items purchased with two OHS grants noting if anyone had need to borrow for drills, etc. to please contact her. Items include:
 - First Aid kits which were distributed to each county department
 - 10 Directional Signs
 - 6 Handwashing Stations
 - Stethoscopes, blood pressure cuffs, thermometers, pen lights
 - Projectors/Screens
 - 14 new hand held radios and 10 older hand held radios
 - Educational programs on emergency preparedness are available for presentation to the community
 - Mark DeSimone, Mortician, Regan & Denny Funeral Service:
 1. At the end of February he will be attending a one-week federal training in Maryland for the D-Mort Weapons of Mass Destruction team.
 - Sandy LeBarron, Environmental Control Manager, Finch Paper:
 1. There will be a 40 hour training for the HazMat Team in the spring
 2. Purchased an all new radio system to better communicate with the county and others during drills, etc.

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- Keith Scherer, Director of Community Outreach, for Senator Elizabeth O'C. Little, NYS Senate:
 1. Reported on news release "State Offers \$30 million in Post-Flood Aid". Info below obtained from website listed at end of narrative. Anyone wanting additional information can contact Keith at 743-0968.

"Communities and businesses hit by last fall's tropical storms can now apply for help under two programs being offered by Empire State Development and the Department of Environmental Conservation.

The program includes \$21 million through the Business Flood Recovery Grant Program for flood-related damage. This will provide grants of up to \$20,000 for eligible small businesses, farms, multiple dwellings, and not-for-profits that sustained flood-related damage in Hurricane Irene or Tropical Storm Lee.

Application forms, instructions, and guidelines, as well as additional information about the program, are available at www.esd.ny.gov/BusinessPrograms/FloodRecovery.html.

Information can also be obtained by calling 518-292-5340 or emailing floodrecovery@esd.ny.gov. The deadline for the application is March 16, 2012.

Another \$9 million is available for counties through the Flood Mitigation Grant Program. Grants will range from a minimum of \$300,000 to a maximum of \$500,000 per county.

Applications must be submitted by April 11, 2012 and are available at www.dec.ny.gov/lands/79243.html

- Sheri Norton, GIS Coordinator, Warren County:
 1. In mid-December was invited to attend FEMA classes to learn how to use Hazard Mitigation Module for computer mapping to see where there might be damages, anticipate cost of damages, loss of life, etc
- Gary Scidmore, EMS Coordinator:
 1. With the new Governor's budget, there are going to be drastic changes with how EMS will deliver services in the state. No obvious transition plan in place yet.
 2. Finalizing the PAD (Public Access Defibrillation) Program for the county.
 3. Hope to have another EMS drill this year.
- Will Valenza, Chief, Glens Falls Police:
 1. GFPD dispatch taken over by Warren County Sheriff's Office
 2. Updated Contact Information:
 - **Phone: 761-3840 is the GFPD general 24 hour number**
 - **Phone: 761-3842 is a direct line to the GFPD Administrative Office.**
 3. There was an incident in December involving an intern who had Pertussis. Will thanked Warren County Public Health for all the information and help that was provided to them at this time.
- Shawn Lamouree, Warren County Sheriff's Office:
 1. Reported Sheriff's Office has taken over the dispatch function of the Glens Falls Police Department
 2. Upgraded software
 3. Received approval for two Homeland Security grants: \$45,000 for equipment and \$3/4 million for radio equipment.

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- Kristi Gordon, reporting for Cheryl Murphy, Regional Response Manager, American Red Cross:
 1. ARC has been able to update shelter agreements with counties.
- Mark Donahue, President and CEO, Community Workshop, Inc. (CWI):
 1. Reported CWI had 30 buildings in three counties and the largest transportation fleet in the north country.
- Ginelle Jones, ADPH, Warren County Health Services:
 1. Reported that N-95 masks had a five-year shelf life. She would like to partner up with Glens Falls Hospital to rotate and share supplies if possible.
 2. Schools were emailed to advise of the mask expiration dates. Laura Saffer has been helping them to re-test and give them new stock.

There being no further business, the meeting adjourned at 9:35 a.m.

Respectfully submitted,
Angela M. Meade

Remaining 2012 Meeting Dates: (4th Wednesday)

April 25, 2012

July 25, 2012

October 24, 2012

9:00 a.m.

Warren County Sheriff's Office

A photo ID will be required at registration desk

from the south: I-87 Exit 20 – take a right at the light – left at light - bear left around the circle - 1st left off the circle into Sheriff's Complex.

from the north: I-87 Exit 20 – take a left – across Route 9 - bear left around the circle - 1st left off the circle into Sheriff's Complex.